

Partners	Description WP 7	
Lead 1	<p>Quality plan of the project SHIVAA</p> <p>The purpose of the WP7 is to guarantee the quality of the project, with the focus in terms of contents, and controls of the project.</p> <p>The partner in charge of the quality assurance will work in close cooperation with the coordinator of the project. He will control the delivery of deliverables in time and hour by the partners.</p> <p>Its mission is also to anticipate at the same time the delay potentials, to imagine the solutions to solve the problems being able to occur, and propose to the promoter solutions or actions being able to solve these difficulties</p> <p>T7.1: Control and evaluation of the advance of the project That will be carried out to guarantee the advance of the Project by respecting the timing envisaged and more possible high-quality in terms of results. For that a plan of Quality assurance will be set up at the beginning of the project, including/understanding tools for control (planning deliverable, stages)</p> <p>T7.2: Management of the risks: The quality of the management of the risks will be followed throughout the program so that the management of the program can react immediately in the event of derived or of possible promoter</p> <p>1. Identification of the risks, to determine which risks can affect the project</p> <p>2. the answer to the risks Included: to imagine and implement the answers necessary in full agreement with the promoter</p> <p>T7.3: Resolution of the conflicts: The Quality Assurance Plan will anticipate the able mechanisms to solve the potential conflicts being able to occur throughout project. It will deal with the realization of these conflicts also quickly and calmly as possible to preserve a good unit of the partnership.</p> <p>T7.4 majority of the partners of the program SHIVAA have strong experience of the European and international programs that will ensure a low level of risk</p>	
Délivrable Nr. 7	<p>D 7.1. Plan of quality assurance,</p> <p>D 7.2. Report of risk in Month 6</p> <p>D 7.3. Report of risk in month 12</p> <p>D 7.4. Report of risk in month 18</p> <p>D 7.5. Final Report</p> <p>Language Version(s): Bulgarian /eng Target language: Bulgarian / eng</p>	
Description	<p>7.1. Plan of quality assurance</p> <p>The development of a Project Quality Plan is a team process that depends as much on communicating information as it does on planning. The key objective is to create a cohesive dialog and subsequently develop awareness of potential quality issues assurance.</p> <p>The report will show the required qualities expected by the project, it will contain a detailed listing and include all the steps taken to ensure that all requirements and standards are met.</p> <p>7.2. Report of risk/ 6 month</p> <p>The reports will contain the following items: Management responsibilities, standardized quality procedures, design control, which shows changes. Inspection testing, non-conformance, which defines the procedures to handle any type of non-conformance work, corrective actions, description of procedures for corrective actions, and an internal quality audit. These reports will permit to all partners to have an overview of the smooth. All 6 month this report will be presented to all partners.</p> <p>7.3. Report of risk/ 12 month</p> <p>The reports will contain the following items: Management responsibilities, standardized quality procedures, design control, which shows changes, inspection testing, non-conformance, which defines the procedures to handle any type of non-conformance work, corrective actions description of procedures for corrective actions, and an internal quality audit. These reports will permit to all partners to have an overview of the smooth. All 6 month this report will be presented to all partners.</p>	<p>20.07.2009</p> <p>28.02.2010</p> <p>31.08.2010</p>

<p>7.4. Report of risk/ 18 month</p> <p>The reports will contain the following items: Management responsibilities, standardised quality procedures, design control, which shows changes, inspection testing, non-conformance, which defines the procedures to handle any type of non-conformance work, corrective actions, description of procedures for corrective actions, and an internal quality audit. These reports will permit to all partners to have an overview of the smooth. All 6 month this report will be presented to all partners.</p>	28.02.2011
<p>7.5. Final Report</p> <p>The final report will be realized at the end of the project by partner 3, this will give an overview of the quality during the whole project. Regional public organisations and the national professionals for social and professional Inclusion, responsible for education and training as well as the final target group, unemployed, will participate by answering to developed questionnaires. (in all partner countries) The 1 report will show the real Impact and the added value of the project.</p>	30.09.2011

Partner Nr	Role and tasks in the workpackage
<p>3</p> <p>Germany</p> <p>ILMTEC</p>	<p>ILMTEC, responsible for the quality assurance plan, by setting up a task board, a reporting process, as well as an evaluation process concerning the social and european Impact of the project.</p> <p>They will ensure a high quality standard by focusing the smooth of the project, anticipating and managing possible risks.</p> <p>They are engaged to work in close collaboration with the promotor of the project.</p>
<p>4</p> <p>Spain</p> <p>ONAGEB</p>	<p>Reguallary information concerning workadvances to the responsible of évaluation by minutes and reports.</p> <p>Communication of met problems.</p>
<p>5</p> <p>Spain</p> <p>ITLC</p>	<p>Reguallary information concerning workadvances to the responsible of évaluation by minutes and reports.</p> <p>Communication of met problems.</p>
<p>6</p> <p>Greece</p> <p>MCD</p>	<p>Reguallary information concerning workadvances to the responsible of évaluation by minutes and reports.</p> <p>Communication of met problems.</p>
<p>7</p> <p>Romania</p> <p>ACG</p>	<p>Reguallary information concerning workadvances to the responsible of évaluation by minutes and reports.</p> <p>Communication of met problems.</p>
<p>8</p> <p>France</p> <p>Communica</p>	<p>Reguallary information concerning workadvances to the responsible of évaluation by minutes and reports.</p> <p>Communication of met problems.</p>
<p>2</p> <p>France</p> <p>AREPA</p>	<p>Reguallary information concerning workadvances to the responsible of évaluation by minutes and reports.</p> <p>Communication of met problems.</p>
<p>Lead 1</p> <p>France</p> <p>MPS</p>	<p>Reguallary contact to the responsible for the quality pian. Setting up of meetings with the concerned partners if difficulties occurred. Reguallary information concerning work advances to the responsible of évaluation by minutes and reports.</p> <p>Communication of met problems.</p>
<p>9</p> <p>Switzerland</p> <p>SwissMedia</p>	<p>Reguallary information concerning workadvances to the responsible of evaluation by minutes and reports.</p> <p>Communication of met problems.</p>